

Job Specification: Project Manager, Climate Risk Analysis

Date: 21 June 2021

Reports To: CEO, XDI

Based: Adelaide, Sydney

Supported by: Data Analyst

XDI provides physical climate risk analysis to business, government and financial institutions world-wide. Our quantitative analysis helps organisations make informed decisions regarding climate impacts to their operations and to plan adaptation actions. XDI works with sister companies Climate Risk and Climate Valuation to deliver these services.

As Project Manager at XDI you will be responsible for driving the delivery of projects for clients in infrastructure, finance and government both locally and internationally, and contributing to our mission to shift the dial on climate change in corporate action. You will need to take ownership of significant client relationships, working collaboratively across the organisation to deliver outstanding insights and value to our customers and help expand participation in our major projects.

You will work closely with data analysts and the science and technology team to deliver project outputs, and closely with clients in turn to ensure their needs are met, or to deepen engagement for further solutions to complex problems. You will require a sound technical understanding of XDI technology and excellent communication skills to manage external and internal relationships.

We are a values based organisation and recruit accordingly. Your professional or voluntary experience in climate change, social justice issues or environmental activism will count toward your successful engagement.

The Role

- Take a lead role in delivery of project outputs for large and small clients
- Develop and maintain long term client relationships to support business growth
- Deepen client engagement to help create risk awareness in the client, in order to drive expansive solutions to complex problems in climate risk analysis
- Collaborate across teams to ensure high quality technical and communication outputs that satisfy customer needs
- To supervise and direct the work of data analysts towards meeting customer needs
- Maintain detailed, transparent project management systems that capture project requirements and ensure timely delivery
- To facilitate the onboarding of new clients and the training of existing ones.
- To develop and deliver reseller training programs, in support of the organisation's expansion into new markets in Australia and overseas

Key Responsibilities

- Work with long term high value clients (e.g., resellers, corporate entities, listed companies and large utilities) to respond to emerging needs, advocating solutions and delivering agreed project outcomes

- Lead on client facing and technical projects ensuring delivery of quality outcomes on time and within agreed budget parameters
- Create and follow project plans, managing multiple projects and implementing customer requirements, including project inter-dependencies and internal competition for resources
- Manage and track risks, actions and decisions and maintain project budget and profitability
- Identify and resolve or escalate issues and risks and report on project progress, offering viable solutions
- Identify and progress upselling opportunities with existing clients and new clients
- Coordinate with technical, science and analytic teams to deliver projects in a cohesive and smooth manner
- Supervise analysts to streamline project deliverables.
- Support the Senior Data Analyst in project delivery
- Work with the Technical, Science and Product Development teams on emerging client needs, and opportunities to increase efficiency

Key results:

- Projects are delivered profitably and on time
- Client feedback is consistently positive, indicating XDI has added value to the client's objectives.
- Clients commit to long term delivery arrangements or new aspects of a project
- Clients recommend XDI to their networks
- The project delivery team agrees it has been an effective and enjoyable process with minimum stress and unnecessary handling.
- XDI is invited to present at conferences or represent on panels as an authority in physical climate risk.

Qualifications and Experience

- Tertiary degree in STEM, working background in maths/science/engineering/climate
- Demonstrated Project Management expertise
- Minimum 15 years industry experience (preferably NGOs, science, government finance or engineering)
- Experience working within a B2B environment
- Exposure to a technical consulting environment
- Experience managing a team
- Experience in policy development / analysis, lobbying or exposure to policy development groups
- Demonstrated experience as a thought leader within their chosen field

Attributes

- Strong (written and oral) communication skills, and an ability to lead productive, positive and outcome-driven discussions
- Ability to collaborate across various functions of the organisation including tech, sales, and analysis team
- Team leadership and resource management skills to manage project needs and respond in an agile way to changing requirements

- Solution-orientation and creative thinking
- Relationship management skills, employed to build rapport and trust with project team and clients
- Ability to spot opportunities “shift the dial on climate change” across collaborations, products, messaging, research, or any other vehicle, in support of the organisation’s vision and values.

More Info on us:

Interested in some of the work we’ve done? Read [this ABC article](#) based on our analysis, that includes an interview with one of our founders. Also [the expert witness testimony](#) we provided in the recent mine expansion case against the Minister for the Environment.

Take a tour of our company websites below to find out more about our work:

- xdi.systems
- easyxdi.com
- climateriskengines.com
- climateevaluation.com

To Apply:

Please send your resume and a cover letter outlining your suitability for the job to Zafi Bachar zafi@xdi.systems, including an answer to the questions:

- Why do you want to work for XDI?
- Do you have any previous professional or volunteer experience working with climate related or social justice issues?